

Professional Learning Communities

7 Keys to Effective Teams

1. Embed collaboration in routine practices of the school with a FOCUS ON LEARNING
2. Schedule time for collaboration into the school schedule
3. Focus teams on critical questions
4. Make products of collaboration explicit.
5. Establish team norms to guide collaboration
6. **Pursue specific and measurable team performance goals**
7. **Provide teams with frequent access to relevant information**

Timeline for Team Products

- | | |
|-------|--|
| 10/30 | Team Norms (p. 99-11, 141, 170, <u>210-212</u> , 219) |
| 11/20 | Team <u>SMART Goal</u> (107, 122, 126, 133, 135, 141, 147, 155, 188, 218) |
| 12/4 | Common essential learnings/outcomes [for at least 1 class] (43, 46-48, 51-53, 65-67, 84, 87, 188, 215-217) |
| 12/18 | First common assessment prepared [for week of 1/11-14] (44, 48-50, 52, 55-58, 65-67, 99, 102, 146, 148-149, 158-159, 187-188, 214) |
| 1/15 | Analysis of student performance on first common formative assessment (see above) |

common exit questions

Don't forget: <http://www.allthingsplc.info/> (great resource)

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